

<<NAME>>
<<NAME2>>
<<COMPANY>>
<<ADDRESS1>>
<<ADDRESS2>>
<<CITY>>, <<STATE>> <<ZIP>>

To Enroll, Please Call: 1-833-758-4141 Or Visit:

https://app.idx.us/account-creation/protect
Enrollment Code: <<ENROLLMENT>>>

January 3, 2023

Re: Notice of Data << Variable Text 1>>

Dear <<First>> <<Last>>,

<<COUNTRY>>

We are writing to inform you of a data security incident that may have affected your personal information. Knox College ("Knox") takes the privacy and security of your personal information very seriously. This is why we are informing you of this incident, providing you with steps you can take to help protect your personal information, and offering you complimentary credit monitoring and identity protection services.

What Happened: On November 24, 2022, Knox discovered unusual network activity and learned that it was the victim of a ransomware attack. We immediately took steps to secure our network and initiated an investigation with the assistance of cybersecurity experts. The investigation revealed that an unknown actor gained access to and obtained data from the Knox network without authorization on or around November 24, 2022. On December 7, 2022, after a comprehensive review of the potentially impacted data, Knox determined that personal information may have been involved. Since that time, Knox has worked diligently to identify current contact information needed to notify all potentially affected individuals.

**What Information Was Involved:** The information affected may have included your name, address, date of birth, Social Security number, driver's license number, and passport number.

What We Are Doing: As soon as Knox discovered the incident, we took the steps referenced above. In addition, we reported the incident to the Federal Bureau of Investigation and will cooperate with any investigation. We also implemented additional security features to reduce the risk of a similar incident occurring in the future and will continue to evaluate ways to further enhance the security of our network as the investigation progresses. Additionally, we are providing you with information about steps you can take to help protect your personal information.

In addition, we are offering you complimentary credit monitoring and identity protection services for <<12/24>> months through IDX, a national leader in identity protection services. The IDX services, which are free to you upon enrollment, include a subscription for the following: single bureau credit monitoring, CyberScan dark web monitoring, fully-managed identity recovery services, and \$1 million in identity theft insurance coverage. With this protection, IDX will help you resolve issues if your identity is compromised

What You Can Do: Please review this letter carefully, along with the guidance included with this letter about additional steps you can take to protect your information. In addition, we encourage you to enroll in the credit monitoring and identity theft protection services we are offering through IDX. To receive credit monitoring services, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.

You can enroll in the free IDX identity protection services by calling 1-833-758-4141 or going to <a href="https://app.idx.us/account-creation/protect">https://app.idx.us/account-creation/protect</a> and using the Enrollment Code provided above. IDX representatives are available Monday through Friday from 8:00 a.m. to 8:00 p.m. Central Time. Please note the deadline to enroll is April 3, 2023.

**For More Information:** If you have questions or need assistance, please call 1-833-758-4141, Monday through Friday from 8:00 a.m. to 8:00 p.m. Central Time. IDX representatives are fully versed on this incident and can help answer questions you may have regarding the protection of your information.

On behalf of Knox, thank you for your understanding about this incident.

Sincerely,

Bradley Nolden

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Vice President for Administration and General Counsel

Knox College